



**Legal Counsel**  
**Innovate Calgary**  
**Calgary, Alberta**

### **Overview of the Company**

Innovate Calgary is the technology transfer office and business incubator for the University of Calgary. As part of the Office of the Vice-President (Research) portfolio, we work with University of Calgary researchers, students, and other members, to help bridge the gap between discovery and innovation.

We provide a unique environment for employees by combining a flexible work environment with great exposure to the breadth of the University of Calgary's growing innovation and entrepreneurial ecosystem.

### **Position Summary**

Reporting to the General Counsel, Legal Counsel will work alongside the General Counsel and provide legal support to Innovate Calgary's departments in relation to a wide range of issues, focusing on intellectual property and technology-based commercial transactions and start-up companies.

### **Role and Responsibilities**

- Advise Innovate Calgary's departments on a wide range of legal, operational, and strategic issues, with a focus on intellectual property and technology-based commercial transactions and investing in startup companies
- Draft and review various types of commercial agreements for intellectual property and technology-based transactions
- Draft and review documents for making equity investments in startup companies, such as Convertible Notes, Simple Agreements for Future Equity (SAFE) and Keep it Simple Securities (KISS)
- Review term sheets, articles of incorporation, by-laws, and shareholder agreements pertaining to start-up companies
- Develop and implement agreements for the launch and operation of various programs to support the growth of entrepreneurs and start-up companies
- Manage relationships with Innovate Calgary's external legal counsel
- Work with Innovate Calgary's external legal counsel on litigation matters and the enforcement of Innovate Calgary's legal rights

### **Skills and competencies**

The position requires excellent communication, judgment, decision-making, and organizational skills, with the ability to prioritize and monitor multiple competing deadlines and to work with a diverse constituency of higher education, clinical, government, and business personnel.

### **Qualifications and Experience**

- LLB or JD and an active member, in good standing, of a Canadian law society
- Minimum 2-4 years of experience in private practice and/or in-house
- Knowledge of intellectual property, securities, corporate and commercial law
- Understanding of scientific and legal principles
- Skilled in drafting and interpreting a wide range of legal agreements and other legal documents
- High level of attention to detail
- The ability to think originally and to be an innovative and creative problem solver
- Industry experience is an asset
- Experience in corporate finance, fund structuring, and investment transactions is an asset.
- Experience in patent procurement and protection and licensing and assignment of technology and copyright is an asset.

Interested applicants are asked to forward their resume and cover letter to [hr@innovatecalgary.com](mailto:hr@innovatecalgary.com).

We thank all applicants for their interest. However, we will contact only those persons for whom we need further information or are being considered for an interview.

**Application deadline:** End of day **August 21, 2022**

*Innovate Calgary is an equal opportunity organization committed to building and fostering a fair and inclusive community that values diversity and encourages respect for all. We welcome applicants across any race, colour, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, Indigenous status, or any other legally protected factors. We recognize the value of identifying and removing barriers for any applicants interested in participating in our programs.*